

WAPELLO COUNTY BOARD OF HEALTH

**108 EAST MAIN
OTTUMWA, IA 52501
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**Regular Meeting
Tuesday, October 26, 2021
5:30 P.M.**

PRESENT: Kim Brown, Eric Carlson, Dr. Beth Doggett, Lynelle Diers, and Charlene Baxter were present in person. Dr. Ronda Dennis-Smithart was present by phone.

GUESTS: Jeff Skalberg was present by zoom.

GRANTS TO COUNTIES: Jeff gave an update on the progress of the grant. Jeff is looking into putting an ad in the paper towards the end of the grant period.

APPROVAL OF MINUTES: The meeting minutes from Tuesday, August 31, 2021 were included in the packet. There was some discussion. Motion made by Eric Carlson, seconded by Dr. Ronda Dennis-Smithart, to approve the minutes as presented. Motion carried.

APPROVAL OF VOUCHERS: The vouchers for August 27, 2021 through October 8, 2021 were included in the packet. There were questions and discussion. Motion made by Dr. Beth Doggett, seconded by Eric Carlson, to approve the vouchers as presented. Motion carried.

APPROVAL OF FINANCIALS: The financials for August, 2021 and September, 2021 were included in the packet. Lynelle explained the financials. There were some questions and discussion. Motion made by Dr. Ronda Dennis-Smithart, seconded by Dr. Beth Doggett, to approve the financials for August, 2021 and September, 2021 as presented. Motion carried.

BENCHMARKS: Lynelle explained the Benchmarks for August and September, 2021 that were included in the packet for members' information. There were questions and discussion.

APPROVAL OF LPN JOB DESCRIPTION: This updated policy was included in the packet for members' review. Lynelle explained that homecare related items were removed from the job description. Motion made by Eric Carlson, seconded by Dr. Beth Doggett, to approve the LPN Job Description as presented. Motion carried.

DISCUSSION OF AGENCY PLANNING AND CRITICAL STAFFING SHORTAGE:

This was a handout for members' to view. This included the direction that the Iowa Department of Public Health will be taking the grant reimbursement functions. There was an informative sheet that shows about how much salary time that is non-reimbursable to orient a new hire. It also showed how much our contract nurses had cost when we had them. Our RN's last day is Tuesday. Our new LPN's first day is Wednesday. There were suggested wage increase information. There was an Iowa wage survey included in the handout also. There were questions and discussion. There is no need for a motion; the increase will be included in the budget for FY23 at the December meeting.

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Dr. Ronda Dennis-Smithart suggested fighting to get an increase or bonus or hazard pay as soon as possible for current employees. Lynelle informed members that the members would need to address this with the Board of Supervisors. Lynelle informed members that Jefferson County is our backup plan. Jefferson County is willing to loan us a nurse if needed.

CLINICAL MANAGEMENT REPORT: The Clinical Management Report was included in the packet. There were some discussion.

OTHER BUSINESS: There was no other business.

BOH MEETING: Next BOH meeting will be on December 21, 2021 at 5:30 p.m.

ADJOURNMENT: Motion made by Dr. Beth Doggett, seconded by Dr. Ronda Dennis-Smithart, to adjourn. Meeting adjourned at 6:39 p.m.